



Paddington Station Preschool and Childcare, Inc.

126 Summer Street

Duboistown, PA 17702

Operation Hours: 5:30am until 6:30pm M-F

Phone 570-322-7423

Fax 570-567-1174

Paddingtonstationdaycare@gmail.com

www.paddingtonstationonline.com

We are an Equal Opportunity Employer

General Information:

Date: _____

Name: _____
Last First Middle

Present Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email: _____

Social Security Number: _____ Are you 18 years or older? _____
(Yes or No)

Are you able to walk up three flights of stairs? Yes or No

Are you able to lift up to 35 lbs? Yes or No

Desired Employment:

Position applying for: _____

Date Available: _____ Salary Desired: _____

Are you employed now? _____
(Yes or No)

If so may we contact your present employer? _____
(Yes or No)

Days/Hours Available to Work:
Please check "No Preference" or list hours

**Note: we offer first and second shift hours and work with college and high school schedules*

No Preference _____

Mon _____ Tues _____ Wed _____
Thurs _____ Fri _____

Education:

Type of School	Name of School	Location	# of Years Completed	Major & Degree
High School				
Did you graduate?				Yes or No
If no was GED obtained				
College				
Did you graduate?				Yes or No
Bus. or Trade School				
Did you graduate?				Yes or No

*Please provide a copy of your highest level of education.

Skills:

Please list any skills you have that are appropriate for the position you are applying for:

Ex: documented babysitting hours

Please list any special trainings related to childcare:

Ex: certifications regarding first aid, CPR, and Clearances

*If an interview is scheduled please provide proof of
declared certifications, FBI Clearance, Criminal Background Check and Child Abuse Clearance.
We will also need a recent Physical with a TB Test documented.

Employment History:

Start with your *present* or *most recent employer* in consecutive order from your previous 4 employers.

If currently employed, may we contact your employer? **Yes or No**

Full Name of Company		Telephone Number	
Street Address	City	State	Zip Code
Name & Title of Supervisor		Title of your position	
Dates of employment (month/year)		Salary	
List Jobs Held, Duties Performed, Skills Used, & Promotions while employed at this company:			
Reason for leaving:			

Full Name of Company		Telephone Number	
Street Address	City	State	Zip Code
Name & Title of Supervisor		Title of your position	
Dates of employment (month/year)		Salary	
List Jobs Held, Duties Performed, Skills Used, & Promotions while employed at this company:			
Reason for leaving:			

Employment History Continued:

Full Name of Company		Telephone Number	
Street Address	City	State	Zip Code
Name & Title of Supervisor		Title of your position	
Dates of employment (month/year)		Salary	
List Jobs Held, Duties Performed, Skills Used, & Promotions while employed at this company:			

Reason for leaving:			

Full Name of Company		Telephone Number	
Street Address	City	State	Zip Code
Name & Title of Supervisor		Title of your position	
Dates of employment (month/year)		Salary	
List Jobs Held, Duties Performed, Skills Used, & Promotions while employed at this company:			

Reason for leaving:			

***If you were previously employed within a childcare center please provide documentation on total hours worked.**

READ CAREFULLY: I certify that the information contained in this application is correct to the best of my knowledge and understand that any misstatement or omission of information may result in denial of employment or discharge.

Signature: _____ Date: _____

References:

Name: _____

Phone Number: _____

Relationship: _____

Years Acquainted: _____

Name: _____

Phone Number: _____

Relationship: _____

Years Acquainted: _____

Name: _____

Phone Number: _____

Relationship: _____

Years Acquainted: _____

Name: _____

Phone Number: _____

Relationship: _____

Years Acquainted: _____

***Please be advised that we will require two written references upon hire**